

## Instruction for presentation

### [Oral]

- Your presentation time is the following:
  - 45-min plenary: 40-min talk + 5-min discussion
  - 30-min plenary: 25-min talk + 5-min discussion
  - invited keynote: 25-min talk + 5-min discussion
  - parallel: 15-min talk + 5-min discussion
- Each conference room is equipped with a Windows-7 laptop PC with "MS PowerPoint 2016" and "Adobe Acrobat Reader DC" installed. In order to avoid useless time breaks between papers, you are strongly recommended to bring your presentation on a USB flash memory, copy it to the equipped PC, and preview it before your session starts.
- You can also use your own PC for your presentation. You should check its connection to the projector before your session starts.
- LOC will upload all slides to the indico page in a PDF format. If you want to update your slide, please send the revised file to [qnp2018@ml.post.kek.jp](mailto:qnp2018@ml.post.kek.jp).

### [Poster]

- The poster session will take place at the Room 406 from 16:00 to 18:00 on Nov.13.
- Each poster board measures 850mm (width) x 2055mm (height). Presentation ID will be shown at the top of the board.
- You should arrange your material between 13:00 and 16:00 on Nov.13. Thumbtacks will be available in the room.
- You are also expected to remove your poster between 17:00 on Nov.14 and 12:30 on Nov.15.
- You should be ready during the poster session to answer questions and discuss your paper with the attendees.